

ENGAGEMENT LETTER

Name of Client
Address
City State Zip

Dear (Client):

This will confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide:

We will review the balance sheet of (Client Name) as of (Balance Sheet Date), and the related statements of income, retained earnings (deficit), and cash flows for the year then ended, in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. Our review will consist primarily of inquiries of company personnel and analytical procedures and we will require a client representation letter from you.

A review does not contemplate obtaining an understanding of the internal control structure or assessing control risk, tests of accounting records and responses to inquiries by obtaining corroborating evidential matter, and certain other procedures ordinarily performed during an audit. A review is substantially less in scope than an audit. Thus, a review does not provide assurance that we will become aware of all significant matters that would be disclosed in an audit. Our engagement cannot be relied upon to disclose errors, irregularities, or illegal acts, including fraud or embezzlements, that may exist.

However, we will inform the appropriate level of management specifically designated by you of any material errors that come to our attention and any irregularities or illegal acts that come to our attention, unless they are clearly inconsequential. We will not perform an audit of such financial statements, the objective of which is the expression of an opinion regarding the financial statements taken as a whole, and, accordingly, we will not express such an opinion on them.

Our report is presently expected to read as follows:

We have reviewed the accompanying balance sheet of (Client Name) as of (Balance Sheet Date) and the related statements of

Engagement Letters For Keeping

Huangqi Zhang



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